



Công ty TNHH Vina Access

59 Trúc Đường, Thảo Điền, Q.2, TP.HCM

Tel/Fax: (00.84) (08) 6281.9248

Tax code: 0311254864



Exclusive distributor for Vietnam and Cambodia

Ho Chi Minh City, 18th March 2016

JOB OFFER

To assist with its operational development, VINA ACCESS Co., Ltd (a Vietnamese registered company, providing technical consultancy and training, and exclusive representative of several French manufacturers of recreational and occupational safety equipment for Viet Nam and Cambodia), and its branch VERTICAL ACADEMY (the only indoor rock climbing gym in Ho Chi Minh City), is willing to recruit a:

Business Development Manager (m/f)

Basic requirements:

- ◆ Must be Vietnamese national
- ◆ Must have a good command of English and Vietnamese, both written and spoken. Good command of French is an advantage
- ◆ Must be autonomous and have a problem-solving spirit
- ◆ Last year student or already graduated in Business Administration or related fields
- ◆ It is greatly appreciated that the candidate has some working experiences, in any field, at any position (student jobs or community works included)
- ◆ The regular practice of a sport will be considered as an advantage

Job duties:

- ◆ Assist with the administrative procedures and daily tasks such as contract follow-up, accountancy...
- ◆ Assist with the logistics of operations, equipment importations, organization of field surveys, etc...
- ◆ Assist with the development of new management tools and procedures
- ◆ Report to the General Director (Vietnamese) and to the Operation manager (French)
- ◆ Head office is located in Thao Dien, District 2, Ho Chi Minh City
- ◆ May need to travel periodically to project sites (Da Lat, Quang Binh, Phnom Penh...)

Working conditions will be adapted to individual situation: VINA ACCESS strongly believes in education and training. We are open to consider any application from students, even if they are not yet graduated provided that the employee shows good skills and that he/she commits to join our company on a long term basis. The selected candidate will be provided with a decent salary, under a Work contract with Social Insurance benefits, and additional training courses will be provided, especially with respect to Occupational Hygiene and Safety, First Aid... as per Vietnamese Law.




VO Hong Ly, General Director